

**NAP sample – Information and Communication Technology Literacy (ICTL)
online assessment
2022 Main study privacy notice**

Notice of collection under Australian Privacy Principle 5 (Privacy Act 1988 Cth)

This notice is to advise you that personal information about your child will be collected for the sample National Assessment Program (NAP) for Information and Communication Technology Literacy 2022 (**NAP–ICTL**) main study test.

The Australian Curriculum, Assessment and Reporting Authority (**ACARA**) develops the NAP–ICTL test instrument. The main study comprises a stratified random sample of schools across Australia, for selected students in Years 6 and 10. ACARA will publish anonymised results of this test in its national NAP sample assessment reports (see nap.edu.au/results-and-reports/national-reports).

ACARA protects the data it collects in accordance with the standards in the *Privacy Act 1988* (Cth). For further information, see ACARA's privacy policy (acara.edu.au/contact-us/privacy).

Online test

The NAP–ICTL main study test will be conducted online.

Collection

Section 40 of the *Australian Curriculum, Assessment and Reporting Authority Act 2008* (Cth) authorises ACARA to collect personal information for purposes including producing national reports and assisting government to formulate education policies.

ACARA (through its contractor) will collect information about your child – from a jurisdiction, school authority or school – in order to select students for the main study. ACARA (through its contractor) will collect the following categories of information for each student in the school cohort (Year 6 or Year 10) for each sampled school: student name, student identifier, student attendance, information on exemptions and withdrawals (where relevant) and year level.

ACARA (through its contractor) also holds information about each sampled school including (and not limited to) school name, school address, school suburb, state/territory and school sector. These data fields are publicly available from the Australian Schools List website managed by ACARA (<https://asl.acara.edu.au/>) and from the websites of each school.

Only 20 students are selected from the school cohort (Year 6 or Year 10) in each sampled school. If your child is selected for the main study, ACARA (through its contractor) also collects student background data (for example, parental occupation and parental education level). ACARA collects student background data centrally through some departments of education or state statutory authorities. For those jurisdictions that do not hold data centrally for all schools, ACARA also collects student background data from Catholic school authorities and directly from individual schools where no central provision of student background data is available. In this case, schools provide this data directly to ACARA (through its contractor).

ACARA (through its contractor) will collect the following categories of student background data for each selected student: date of birth, gender, whether your child identifies as an Aboriginal and/or Torres Strait Islander person, parent school education level (for each parent/guardian), parent non-school education (for each parent/guardian), parent

occupation group (for each parent/guardian), student home language and parent home language (for each parent/guardian).

If your child is selected for the main study, ACARA (through its contractors) will collect your child's responses to multiple choice and free text questions.

The main consequence for a student if all or some of the personal information is not collected is that the student will not be able to sit this test.

Disclosure

ACARA will only disclose student personal information where consistent with our legal obligations, which includes obligations in any agreement that regulates the ways in which personal information can be used and disclosed by ACARA or its contractors.

In circumstances where ACARA has serious and reasonable concerns for the health, safety or wellbeing of your child, based on their responses to the free text questions, ACARA may provide a copy of your child's responses to the relevant school in the interests of ensuring your child's welfare.

ACARA will not disclose personal information overseas.

Access and correction

After ACARA publishes the relevant national NAP Sample assessment report, ACARA instructs its contractors to delete all student-level data from its systems. ACARA does not hold copies of this data. Once these processes have been completed, ACARA is **not** able to match information it holds with individual students.

If you wish to access or correct your child's personal information regarding the main study test, contact your child's school in the first instance.

Complaints and enquiries

If you wish to make a complaint or enquire about ACARA's privacy practices, you can lodge a complaint or enquiry with ACARA directly. ACARA's [privacy policy \(acara.edu.au/contact-us/privacy\)](https://www.acara.edu.au/contact-us/privacy) provides information on how to make a complaint or enquiry and how ACARA deals with complaints and enquiries.